

**REQUEST FOR STATEMENTS OF INTEREST WITHIN COOPERATIVE ECOSYSTEM  
STUDIES UNITS  
N62473-23-2-0012**

**PROJECT TO BE INITIATED IN 2023  
CFDA 12.300**

**Project Title: Identification and Evaluation of Historic Properties With Tribal Religious and Cultural Importance, Marine Corps Base Camp Pendleton, California**

**Timeline for Review of Statements of Interest:**

We request that Statements of Interest be submitted by July 26, 2023 2:00 PM PDT. This Request for Statements of Interest will remain open until an investigator team is selected. Statements of Interest received after July 26, 2023 2:00 PM PDT will be deemed “late” and may not be considered. Please submit requests for information/questions no later than July 19, 2023 2:00 PM PDT.

Responses to this Request for Statements of Interest will be used to identify potential investigators for a project to be funded by the Department of the Navy (DoN), which provides professional and technical support for its Cultural Resources Programs in order to facilitate successful implementation of the installation’s Integrated Cultural Resources Management Plan (ICRMP) and compliance with the National Historic Preservation Act (NHPA). Approximately \$230,000.00 is expected to be available to conduct ethnographic interviews and identification of Historic Properties with Tribal and Religious Cultural Importance. A total of \$280,000.00 may become available to fund Option Periods 1-3 and Option Task 1 for additional studies related to Historic Properties with Tribal Religious and Cultural Importance. The end date is the anticipated date that the Final Report is accepted by the Government. The exercise of any Option Period or Option Task is subject to the availability of funds and will be awarded unilaterally.

<b>Item</b>	<b>Anticipated Funding</b>
Base Period	\$230,000.00
Option Period 1	\$80,000.00
Option Period 2	\$80,000.00
Option Period 3	\$40,000.00
Option Task 1	\$80,000.00
Total Potential Value	\$510,000.00

Type of Assistance Instrument Anticipated: Cooperative Agreement

Authority: Cooperative Agreement under 10 USC §2684

Eligible Applicants: Any Cooperative Ecosystem Studies Unit cooperative partner who qualifies under the DoDGARS Part 34 or 2 Code of Federal Regulations 200 is eligible to apply.

Cost Sharing: Not required

**Background:**

The Marine Corps Base Camp Pendleton (MCB CamPen) contains numerous historic properties with tribal religious and cultural importance across its varied 125,000 acres. Identifying these historic

properties is one of MCP CampPen’s responsibilities under Sections 106 and 110 of the National Historic Preservation Act (NHPA) as these resources can be found eligible for listing in the National Register of Historic Places (NRHP). It is also a goal of MCP Camp Pen’s Integrated Cultural Resource Management Plan (ICRMP 2017). Two (2) Traditional Cultural Properties (TCPs) have already been identified at MCB CampPen through previous studies. However, previous studies have not adequately included tribal perspectives and therefore the Government is employing the expertise of a tribally supported Ethnographer to conduct research.

**Brief Description of Anticipated Work:**

This Cooperative Agreement is for conducting archival research, review of the ethnographic record, historic and archaeological data, and ethnographic interviews with members of participating tribes to identify properties with tribal cultural significance and evaluate them for inclusion in the NRHP. The Complete Scope of Work is provided as Enclosure 1.

**Period of Performance.** The proposed period of performance covered by this Agreement is one (1) 24 month Base Period and three (3) 12-month Option Periods. Option Task 1 will not extend the period of performance and will be contemporaneous with Option Period 3. The end date is the anticipated date that the Final Report is accepted by the Government. The parties may extend the term of this Agreement by written modification. The Option Periods and Option Task 1 are subject to the availability of funds and may be awarded unilaterally.

Item	Period of Performance
Base Period	24 months from date of award
Option Period 1	12 months
Option Period 2	12 months
Option Period 3	12 months
Option Task 1	12 months (contemporaneous with Option Period 3)

**Materials Requested for Statement of Interest/Qualifications:**

Please provide the following via e-mail attachment to [kevin.e.magennis.civ@us.navy.mil](mailto:kevin.e.magennis.civ@us.navy.mil)

(Maximum length: 10 pages, single-spaced 12 pt. font).

1. Name, Organization and Contact Information
2. Brief Statement of Qualifications (including):
  - a. Biographical Sketch;
  - b. Relevant past projects and clients with brief descriptions of these projects;
  - c. Staff, faculty or students available to work on this project and their areas of expertise;
  - d. Any brief description of capabilities to successfully complete the project you may wish to add (e.g., permits, equipment, laboratory facilities, field facilities, etc.).

**Note: We are intending to use fiscal year 2023 funds for the base award for this project. A detailed study proposal and cost estimate are requested at this time.**

**Review of Statements Received:** Proposals will be evaluated based on the three factors listed below and include the credentials of key personnel, scientific approach, and reasonableness of the cost.

## **Factor 1 - Credentials of Key Personnel**

### **Principal Investigator. This individual must:**

- Meet the *Secretary of the Interior's Professional Qualification Standards* (48 FR 44716) and meet the Professional qualifications for ethnography as stated in Appendix II of National Register Bulletin 38.
- Have demonstrated experience in project management including ethnographic studies.
- Have demonstrated experience in archival research, review of the ethnographic record, identification of properties with tribal cultural significance and evaluating them for inclusion on the National Register of Historic Places.
- A minimum of 5 years of experience in a Program Management or Principal Investigator position.

### **Project Manager. This individual must:**

- Have demonstrated experience in archival research, review of the ethnographic record, identification of properties with tribal cultural significance and evaluating them for inclusion on the National Register of Historic Places. This person shall, at the minimum:
- Meet the *Secretary of the Interior's Professional Qualification Standards* (48 FR 44716) and meet the Professional qualifications for ethnography as stated in Appendix II of National Register Bulletin 38.
- Be approved by Consulting Tribes participating in this study.
- A minimum of 2 years of experience in a responsible position providing oversight of, support to or directly involved in project management of an ethnographic research project.

**GIS Specialist.** The Applicant shall provide one GIS specialist to prepare maps or oversee the preparation of graphics as needed. This person shall, at the minimum

- Have a certificate in GIS or a combination of classwork and experience in GIS.

**Factor 2 – Innovative Scientific Approach** – The Offeror shall develop a proposal addressing the components outlined in the of the Scope of Work. The Offeror will be evaluated as to the soundness of the overall approach and the use of any innovative techniques to accomplish the objectives of the stated approach.

**Factor 3 – Reasonableness of Cost\*** – The proposal will be analyzed to determine whether it pricing is materially/mathematically balanced, and is fair and reasonable. The Offeror shall use OMB Circular A-21 “Cost Principles for Institutions of Higher Education,” or 48 CFR part 31 “Contract Cost Principles and Procedures,” as applicable. Evaluation will include an analysis to determine the Offeror’s comprehension of the requirements of the solicitation as well as to assess the validity of the Offeror’s approach.

Please provide your proposed budget on the provided PDF titled, “Research and Related Budget” form.\*

### **\*Form: RESEARCH AND RELATED BUDGET**

Complete the Research and Related Budget form in accordance with the instructions on the form. You must provide a detailed cost breakdown of all costs, by cost category, by the funding periods described below, and by task/sub-task corresponding to the task number in the proposed Statement of

Work. Options (if applicable) must be separately priced. The form will generate a cumulative budget for the total project period. You must complete all the mandatory information on the form before the **NEXT PERIOD button is activated**. You may request funds under any of the categories listed as long as the item and amount are necessary to perform the proposed work and meet all the criteria for allowability under the applicable Federal cost principles. The budget should adhere to the following guidelines:

The budget should be driven by program requirements. Elements of the budget shall include:

- Direct Labor - Individual labor category or person, with associated labor hours and unburdened direct labor rates.
- Indirect Costs - Fringe benefits, overhead, G&A, COM, etc. (must show base amount and rate). Justify in appropriate field.
- Travel - Number of trips, destination, duration, etc. Justify in appropriate field (on the form).
- Subcontract - A cost proposal as detailed as the applicant's cost proposal will be required to be submitted by the subcontractor. If applicable, include in Research & Related Subaward Budget Attachment Form.
- Consultant - Provide consultant agreement or other document that verifies the proposed loaded daily/hourly rate. Include a description of the nature of and the need for any consultant's participation. Strong justification must be provided, and consultants are to be used only under exceptional circumstances where no equivalent expertise can be found at a participating university. Provide budget justification in in appropriate field.
- Materials - Specifically itemized with costs or estimated costs. An explanation of any estimating factors, including their derivation and application, shall be provided. Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in appropriate field.
- Other Directs Costs - Particularly any proposed items of equipment or facilities. Equipment and facilities generally must be furnished by the cooperator/recipient (justifications must be provided when Government funding for such items is sought). Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in appropriate field.
- Budget Justification: Provide the required supporting information for the cost elements as shown above (see Research & Related Budget instructions) and listed as follows: indirect cost, travel, consultant, materials, and other direct costs. Provide any other information you wish to submit to justify your budget request.

**RELATIVE IMPORTANCE OF EVALUATION FACTORS** – Factors 1, 2, and 3 are of equal importance.

**Please send electronic responses and questions to:**

Kevin Magennis, Cooperative Agreement Administrator, ECOMP  
[kevin.e.magennis.civ@us.navy.mil](mailto:kevin.e.magennis.civ@us.navy.mil).

**Point of Contact Information:**

Kevin Magennis, Cooperative Agreement Administrator, ECOMP  
Naval Facilities Engineering Systems Command Southwest  
750 Pacific Highway San Diego, CA 92132, Phone Number: 619.705.5566